



WALKING SCHOOL BUS VOLUNTEER LEADER POLICIES AND RESPONSIBILITIES

An initiative of: [Healthy Kids, Healthy Communities of Jefferson County](#)

United Way of Central Alabama | YMCA of Greater Birmingham | Jefferson County Department of Health
Regional Planning Commission of Greater Birmingham | Health Action Partnership

Introduction:

The Walking School Bus program is a fun, safe, and effective way to provide children opportunities for:

- Daily physical exercise;
- Engagement with caring adults outside the family;
- Social interaction with peers.

As a Walking School Bus Leader, you will be providing an invaluable service to the children in your team. To ensure the success of the program and the safety of the children, we ask you to agree to carry out the following responsibilities and uphold the following policies:

General Responsibilities:

1. **Before the program**, you will complete the Walking School Bus Leader Training/Orientation and agree to a criminal background check.
2. **Before the program**, you or your Walking School Bus partner will telephone each family on your route to introduce yourself, confirm the pick-up time and location for their child(ren), and answer any questions they may have.
3. **On the first morning of the program** and at regular intervals, you will emphasize the importance of road safety to the children, and review the points on the Safety Card.
4. **On Wednesday mornings**, you will walk your assigned route (typically 1 mile), arriving at the walk stop by 7:00 am, pick up children, and arrive safely at school by 7:30.

Tracking Policies:

Each day, you will:

- Record which kids walked.
- Note any good or bad occurrences.



WALKING SCHOOL BUS VOLUNTEER LEADER APPLICATION

Thank you for your interest in becoming a Walking School Bus Volunteer Leader.
Please complete this form and return to your child's teacher or mail to:

Healthy Kids, Healthy Communities of Jefferson County
3600 8th Avenue South
P.O. Box 320189
Birmingham, AL 35232

Name: _____

Address: _____

Home phone: _____ Work phone: _____ Cell phone: _____

Email: _____

For criminal background check:

SSN: _____ Date of Birth: _____

Please give a brief summary of your experience (if any) working with children: _____

Program starts in September and ends Wednesday, November 16. Routes will run every Wednesday morning.
Please list dates you will be unavailable:

We will schedule a one-hour training and complete a background check for all volunteers in the Walking School Bus program. Signing this form indicates your approval of the process. Thank you for your cooperation.

Signature

Date